



Department of
**Environment &
Conservation**



**TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
TENNESSEE STATE PARKS**

COMMERCIAL USE AUTHORIZATION APPLICATION INSTRUCTIONS

ATTACHMENT A: AUTHORIZED SERVICES AND REQUIRED LICENSES, REGISTRATIONS, AND TRAINING CERTIFICATES

AUTHORIZED COMMERCIAL SERVICE	REQUIRED DOCUMENTATION
Road-based Commercial Tours: One or more persons traveling by improved roadway on an itinerary that is packaged, priced, or sold for leisure/recreational purposes and provides no other services except those incidental to road-based travel in a Tennessee State Park (on-board interpretation and incidental stops at visitor centers, wayside exhibits, etc.). Tour groups are only permitted in areas designated under special conditions of authorization.	<ul style="list-style-type: none">• Proof of commercial general liability insurance (see <i>Attachment B</i>)• Proof of commercial automobile liability insurance (required if vehicle is used to transport clients or used in the performance of the service in the park)• Insurance provider rating (see <i>Attachment B</i>)• Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.)
Food and Beverage Service: Services such as concession stands, temporary food vendors, food trucks, and catering services. (The services provided may not conflict with the services provided by concessioners under contract with the Department or park operations.)	<ul style="list-style-type: none">• Proof of commercial general liability insurance (see <i>Attachment B</i>)• Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park)• Insurance provider rating (see <i>Attachment B</i>)• Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.)
Hiker Shuttle Service: Providing one or more persons direct transportation to or from a park trailhead or other park destination by vehicle or boat for compensation. This does not include services offered by rideshare or taxi companies whose principal customer base is not park guests.	<ul style="list-style-type: none">• Proof of commercial general liability insurance (see <i>Attachment B</i>)• Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park)• Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.)
Guided Front Country Tours & Workshops: One or more persons travelling on an itinerary that has been packaged, priced, or sold for leisure/recreational purposes and takes place along the overlooks, historic areas, roadways, waterways, greenspace, park facilities, or on any designated trail. Examples include but are not limited to hiking, fishing, hunting, climbing, rappelling, photography instruction, birding classes, fitness classes, and art instruction.	<ul style="list-style-type: none">• Proof of commercial general liability insurance (see <i>Attachment B</i>)• Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park)• Insurance provider rating (see <i>Attachment B</i>)• Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.)• Proof of CPR and First Aid certification for all guides• Proof of any other applicable training or certification for all guides

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Guided Horseback Rides: May include other equine species or similar pack animals such as llamas.	<ul style="list-style-type: none"> • Proof of commercial general liability insurance (see <i>Attachment B</i>) • Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park) • Insurance provider rating (see <i>Attachment B</i>) • Proof of negative Coggins test within the last 12 months for any pack animal used on park • Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.) • Proof of CPR and First Aid certification for all guides • Proof of any other applicable training or certification for all guides
Guided Water-based Tours/Excursions: Motorized and non-motorized boating tours.	<ul style="list-style-type: none"> • Proof of commercial general liability insurance (see <i>Attachment B</i>) • Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park) • Insurance provider rating (see <i>Attachment B</i>) • ACA Level II Instructors Certification (recommended for at least one guide on each trip) • Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.) • Proof of CPR and First Aid certification for all guides • Proof of any other applicable training or certification for all guides
Guided Overnight Excursions: One or more persons travelling on an itinerary that has been packaged, priced, or sold for educational/recreational purposes and a portion of the trip takes place in a backcountry area on any designated trail and includes an overnight stay.	<ul style="list-style-type: none"> • Proof of commercial general liability insurance (see <i>Attachment B</i>) • Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park) • Insurance provider rating (see <i>Attachment B</i>) • Proof of CPR and First Aid certification for all guides • Leave No Trace certification (recommended) • Wilderness First Aid or Wilderness First Responder certification (required for at least one guide on each trip) • ACA Level II Instructors Certification (recommended for at least one guide on each trip if water-based excursion) • Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.)

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<p>Recreation Equipment Rental Services: In addition to equipment rentals, may also include delivery and set up of camping or other recreation equipment on a designated location in a park. If the delivery/set up is on a campsite, the campsite must be reserved in advance by the client/visitor, not the service provider. Only services defined above are permitted under this category.</p>	<ul style="list-style-type: none"> • Proof of commercial general liability insurance (see <i>Attachment B</i>) • Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park) • Insurance provider rating (see <i>Attachment B</i>) • Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.)
<p>RV/Camper Delivery Services: The delivery of hard-sided recreational vehicles on wheels (e.g., camper trailers or motorhomes) to a pre-reserved campsite. The campsite reservation must be made directly by the client/visitor, not the service provider. Only services defined above are permitted under this category.</p>	<ul style="list-style-type: none"> • Proof of commercial general liability insurance (see <i>Attachment B</i>) • Proof of commercial automobile liability insurance as applicable (required if vehicle is used to transport clients or used in the performance of the service in the park) • Insurance provider rating (see <i>Attachment B</i>) • Promotional material related to services rendered at a Tennessee State Park (e.g., brochures, internet advertising, etc.)